

## STUDENT HANDOUT: RULES OF PARAGRAPHING 2

### WHEN TO BEGIN A NEW PARAGRAPH

#### WHEN YOU START A NEW TOPIC

Every time you start a new topic, start a new paragraph

Don't mix topics within a paragraph

#### WHEN YOU START A NEW TIME

Usually in stories, not essays.

Use phrases like: later that day...  
The next morning... Life in the city remained notably unchanged

#### WHEN YOU SKIP TO A NEW PLACE

Usually in a story when you skip to a new scene

E.g. Begin a paragraph with 'Meanwhile...' 'The corridor was...'

#### WHEN YOU EMBED A QUOTE

Usually in essays. For example:

The author uses alliteration to dramatic effect, as shown by:  
'He was breathless, bright eye...'

#### FOR DRAMATIC EFFECT

You may want a paragraph to stand out or to slow the reader down. Controls the page of the reader

Don't over use it!

#### WHEN A NEW PERSON BEGINS TO SPEAK

Dialogue in short stories must begin a new paragraph each time.  
The word 'said' (or equivalent) and the action must be part of the same paragraph.

The rider rode along saying:  
'see you in the morning!'



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